

DRAFT
MINUTES
BOARD OF LIBRARY TRUSTEES

JULY 18, 2012
4:00 PM

CIVIC CENTER LIBRARY
CONFERENCE ROOM

BOARD MEMBERS PRESENT:

CHAIR *B. YOUNG*, VICE-CHAIR *J. BALNIS*, AND
TRUSTEES *E. MELLOR* AND *A. RIGGS*

BOARD MEMBERS ABSENT:

NONE

CITY STAFF PRESENT:

LIBRARY & RECREATION DIRECTOR *BETTY WAZNIS*

OTHERS PRESENT:

PRESIDENT OF FRIENDS OF CHULA VISTA LIBRARY
SHAUNA STOKES

CALL TO ORDER / ROLL CALL

Chair Young called the meeting to order at 4:02 p.m.

I. APPROVAL OF MINUTES

Motion made by Trustee Riggs and seconded by Trustee Mellor to approve the meeting minutes from June 20, 2012. Motion carried.

II. NEW BUSINESS

A. Election for Chair and Vice-Chair for FY-13

Chair Young requested nominations for Chair & Chair-Vice.

- 1) Trustee Riggs nominated Brian Young for Chair. Trustee Balnis seconded the nomination. Motion carried to elect Brian Young as Chair for FY-13.
- 2) Chair Young nominated Angela Riggs for Vice-Chair. Trustee Mellor seconded the nomination. Motion carried to elect Angela Riggs as Vice-Chair for FY-13.

B. Election for CVPL Foundation Liaison/Member

- 1) Chair Young nominated James Balnis for Liaison to the CVPL Foundation. Trustee Riggs seconded the nomination. Motion carried to elect James Balnis as the Liaison to the CVPL Foundation for FY-13.

Trustee Balnis expressed concerns with becoming a voting member of the CVPL Foundation. The CVPL Foundation is revising their bylaws and inviting a representative from the Board of Library Trustees to become a Director on the Foundation (with voting rights.)

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Chair Young will attend the September Foundation meeting and will seek recommendation from the City Attorney's office on whether there are any conflicts of interest for a Library Trustee to also be a voting member of the CVPL Foundation.

Trustee Balnis will continue as Liaison to the Foundation and the Board may vote at the September meeting for a Member of the Foundation.

C. Report of Proposed Consolidation of Library and Recreation

- 1) The Board discussed the letter from Chair Young to City Manager Sandoval dated July 11, 2012 and the City Manager's response letter dated July 16, 2012 (copies attached). The Board felt it was unclear after the City Council meeting of June 28th whether the Library and Recreation Departments were merged.

Director Waznis informed the Board that due to a schedule conflict, City Manager Sandoval was not able to attend the Board's meeting this evening. Director Waznis stated that the departments are not officially merged as one department. However, City Council requested a report in six months on the feasibility of the merger.

The Board agreed that the City Council direction and evaluation process is vague and Trustees do not understand their role during this 6-month review period. How will the feedback from the Board of Library Trustees, the Friends of the Chula Vista Library and the Chula Vista Public Library Foundation be reviewed? It is also unclear how public input will be received by the City Manager and City Council.

Chair Young will draft another letter on behalf of the Board of Library Trustees with additional questions & concerns. The Board would also like to invite City Manager Sandoval to the next Board meeting scheduled for August 15, 2012.

Director Waznis informed the Board that the Parks and Recreation Commission meeting is scheduled for tomorrow, July 19th at 6:30 p.m. Library Trustees are welcome to attend the meeting as members of the public. Chair Young stated he will attend the Parks and Recreation Commission meeting.

Trustee Balnis requested Chair Young to include questions regarding the evaluation process and the criteria for measurement of success and/or failure in the letter to the City Manager.

Trustee Mellor requested questions on timelines and benchmarks as the City moves forward with the process.

Director Waznis stated that she will be meeting with all recreation center staff to ensure additional hours of service. Recreation staff be monitoring the usage at each center. Director Waznis will work with staff to implement changes that will be good improvements no matter what the future brings.

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2) Inviting Public Comment on Consolidation and Impacts

Shauna Stokes, President of the Friends of the Chula Vista Library thanked the Board for inviting her to the meeting. Ms. Stokes stated that she spoke at the City Council meeting on behalf of the Friends and opposed the merger. The Friends share many of the same concerns as the Board of Library Trustees. The Friends would like to be involved in providing feedback to the City Manager and City Council.

D. Change of Location for August 15, 2012 Meeting to Otay Ranch Branch Library

The Board members agreed to meet at the Otay Ranch Branch. Notice of location change will be posted at both library locations.

III. OLD BUSINESS - NONE

IV. LIBRARY DIRECTOR'S REPORT

A. Library and Recreation Merger Update

Director Waznis is in the Recreation Office on Tuesdays & Thursdays working with staff to implement additional hours at the recreation centers.

B. Department Budget Update

The department's biggest concern is the reduction of the book budget. Some funds have been rolled over from last year from the State. The Friends and Foundation are continuing to support the department.

C. Otay Ranch Branch Library Update

1) Statistics on New Cards Issued, Checkouts & Program Attendance

Director Waznis shared statistical information from 2009 to 2012. In almost every case, numbers have gone up.

2) Staffing – The staffing rotation at the Otay Ranch Branch has been working well.

D. Library Programs and Events Update

1) Summer Reading Program – 4,340 people participated in this year's program with a total of 21,061 hours read.

2) School Lunch Program – Staff served approximately 2,640 lunches over one month's time.

3) Museum Exhibit – Opening event was a success. Jean Houston, author of Farewell to Manzanar will be speaking here on October 10th.

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4) Campaign for Grade Level Reading

City of Chula Vista did not win. However, we have created great new partnerships through cooperation with other agencies on this campaign. Baskets of books are at local businesses to promote reading.

IV. COMMUNICATIONS

A. Friends of the Library – (See notes on item II-C-2)

B. Chula Vista Public Library Foundation – (No report)

C. Public Comments – None

D. Written Comments - None

E. Board Comments

- 1) Trustee Mellor attended the American Library Association Conference and shared information with the Board. Trustee Mellor brought back copies of the “Library Advocate’s Handbook” and information on a six-week free online training (Turning the Page 2.0 - *A Personalized Advocacy Training*.)

Trustee Balnis will contact PLA to get more information on the training and find out if the training can be completed over more than six weeks.

ADJOURNMENT

Meeting was adjourned by Chair Young at 5:48 p.m.

Next Regular Meeting scheduled for August 15, 2012 at 4:00 p.m.

New Location (for August only): Otay Ranch Branch Library,
2015 Birch Road, Suite 409, Chula Vista, CA 91915